

Stormwater Pollution Prevention Plan Checklist

This document is a *summary* of some of the requirements of the **LDEQ Water Discharge Permit** and in no way takes the place of—or summarizes—all the requirements of the LDEQ Water Discharge General Permit. This checklist is intended to be a guide in the *preparation* and *review* of a **SWPPP**.

#	Required Actions and SWPPP Content	Yes	No	N/A
1	Is the SWPPP signed?			
2	Will a notice be posted at the site entrance or local public building with the following: Contact information, applicable permit numbers, indicating location of the SWPPP?			
3	Are there descriptions indicating:			
	➤ size of area to be disturbed			
	➤ intended sequence of activities			
	➤ potential pollutant sources and associated control measures			
	➤ descriptions and implementation timelines for all erosion control measures			
4	Is there a general location map?			
5	Is there a <u>site map</u> detailing:			
	➤ Drainage patterns and areas of soil disturbance			
	➤ Location of stormwater control measures & waste receptacles			
	➤ Points of discharge and names of receiving water bodies			
6	Will there be any discharges other than stormwater runoff?			
7	Is information on endangered species and historical properties included?			
8	Does the record keeping description and implementation of stabilization practices include the following:			
	➤ Dates of major grading activities			
	➤ Dates when construction activities temporarily or permanently cease			
	➤ Dates when stabilization measures are implemented			
9	Does the Site Inspection section contain the following:			
	➤ Inspection frequency (every seven days or once every 14 days, before storm events and within 24 hour of a storm event)			
	➤ Locations to be inspected (disturbed areas, storage areas, areas with controls, discharge locations and site entrances)			
	➤ SWPPP revision schedule (SWPPP will be updated based on inspection findings within seven days)			
	➤ Statement that all inspections will be recorded and certification statement will be signed (according to Part VI.G of the LDEQ Water Discharge Permit)			
10	Does the Inspection Report contain:			
	➤ Name & title of inspector			
	➤ Date, weather conditions between inspections			
	➤ Locations of sediment discharge due to failure			
	➤ Locations where BMPs need to be implemented or maintained			
	➤ Corrective actions and implementation dates			
11	Does the plan clearly identify each control measure and who [contractor or subcontractor] will implement each measure?			
12	Will there be a concrete wash out bag to prevent concrete/contaminated runoff from leaving the site?			

Project Name _____

Permit Number _____