



2025 Summer Camp Employment Opportunities

Camp Director

Job Description: Responsible for overall camp leadership and operations, including staff supervision, risk prevention, and camper well-being.

Key Duties: Oversee staff performance, track timeliness and attendance, manage camper allergies and special accommodations, develop weekly programming, and ensure compliance with safety protocols.

Skills/Requirements: Strong leadership, problem-solving, and organizational skills. Experience in youth programming and emergency response. CPR/First Aid certification preferred.

Assistant Director

Job Description: Supports the Camp Director in daily operations, field trip logistics, and camp scheduling.

Key Duties: Coordinate transportation and field trips, assist with planning age-appropriate activities, communicate updates to staff, and help manage behavior or scheduling issues as needed.

Skills/Requirements: Excellent communication, time management, and multitasking abilities. Prior leadership or camp experience preferred.

Counselors

Job Description: Supervise and engage with campers during daily activities, ensuring a fun and safe environment.

Key Duties: Lead games, crafts, and learning sessions; monitor camper safety and behavior; assist with meals, transitions, and field trips.

Skills/Requirements: Energetic, dependable, good with children, team-oriented. Prior childcare or camp experience a plus.

Administrative Assistant

Job Description: Provides administrative support for camp operations and communication.

Key Duties: Manage camper registration and check-in/out, update the camp website, distribute camp information, respond to parent emails, and maintain camper records.

Skills/Requirements: Organized, detail-oriented, proficient in basic web tools and email platforms, friendly and professional communication skills.

To apply for summer camp employment, please visit lafayette.la.gov/parc or visit the PARC Administrative Office at 500 Girard Park Drive, Lafayette, LA. Valid driver's license is required.