

Lafayette City-Parish
Consolidated Government

DRAFT

**Program Year 2023
Consolidated Annual Performance
and Evaluation Report
(CAPER)**

This document is available for public review and comment beginning Sunday, November 24, 2024, and ending Friday, December 13, 2024.

Please leave your name, address, phone number, and comments on the tablet provided, or mail, fax, or email your comments to –
LCG, Community Development and Planning Department

(Attn: Jenni Moreau)

P.O. Box 4017-C, Lafayette, LA 70502

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All comments must be submitted by 5 PM, Friday, December 13, 2024.

Prepared By:

**LCG, Community Development and Planning Department
Lafayette, Louisiana**

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

During Program Year 2023, Lafayette Consolidated Government (LCG), Community Development and Planning Department (CDP) addressed the following:

Affordable Housing

- LCG-CDP provided standard, affordable housing to low/moderate-income households through LCG-CDP's Owner Housing Rehabilitation/Relocation Programs, Housing Loan Program, and assistance to Lafayette Habitat for Humanity's New Housing Development Program.

Public Services

- LCG-CDP's Human Services Division's Neighborhood Counseling Services program has provided housing-related services to assist low/moderate-income households in finding housing, purchasing homes, home maintenance, and other housing-related services.

Providing a Sustainable Living Environment

- LCG-CDP addressed sustainable living environments through its Demolition Grant Program.

Economic Development

- LCG-CDP provided small business development loans through the Lafayette Neighborhoods Economic Development Corporation (LNEDC).

Special Needs Housing

- LCG-CDP addressed Special Needs Individuals through assistance to Acadiana CARES by rehabilitating the electrical system of their facility that provides emergency transitional housing to clients with substance abuse problems.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Clearance and Demolition	Non-Housing Community Development	CDBG: \$ / HOME: \$0	Buildings Demolished	Buildings	16	3	18.75%	3	3	100%
Economic Development	Non-Housing Community Development	CDBG: \$ / HOME: \$0 / CDBG-CV: \$ / LCG General Funds: \$	Jobs created/retained	Jobs	95	6	6.32%	6	6	100%

Economic Development	Non-Housing Community Development	CDBG: \$ / HOME: \$0 / CDBG-CV: \$ / LCG General Funds: \$	Businesses assisted	Businesses Assisted	50	3	6.00%	10	3	30.00%
Homeless - Emergency and Transitional Shelter	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10	0	0.00%	0	0	0.00%
Homeless - Non-housing	Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	200	0	0.00%	0	0	0.00%
Low- and Moderate-Income Housing Counseling	Non-Housing Community Development	CDBG: \$ / HOME: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3,000	633	21.10%	600	633	100.55%
Low/Mod Owner Households	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	60	5	8.34%	12	5	41.67%
Low/Mod Owner Households	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	150	17	11.34%	30	17	56.67%
Low/Mod Renter Households	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	20	0	0.00%	0	0	0.00%

Low/Mod Renter Households	Affordable Housing	HOME: \$	Rental units rehabilitated	Household Housing Unit	10	0	0.00%	0	0	0.00%
Rehabilitation and Preservation Activities	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	6	0	16.67%	0	0	0.00%
Rehabilitation and Preservation Activities	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	6	0	0.00%	0	0	0.00%
Special Needs Supportive Housing	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	20	0	0.00%	125	0	0.00%
Special Needs Supportive Housing	Non-Homeless Special Needs	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	5	0	0.00%	0	0	0.00%
Temporary Housing Relocation	Relocation	CDBG: \$ / HOME: \$0	Other	Other	28	3	10.71%	3	3	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During PY 2023, LCG-CDP used CDBG and HOME funds to address the high-priority needs and specific objectives identified in the LCG 2023/2027 Consolidated Plan by providing minor and major housing rehabilitation with temporary relocation for low/moderate-income homeowners; housing-related public services; demolition of dilapidated and dangerous structures within low/moderate-income residential area; and loans to small and minority-owned businesses to create low/moderate-income jobs. **ECON DEVELOP INFORMATION** than originally anticipated.

This is the first CAPER in LCG-CDP's 2023/2027 Consolidated Plan. LCG-CDP continues to work with the community to identify and fund high-priority projects as outlined in the 5-Year Consolidated Plan.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	83	93
Black or African American	498	504
Asian	1	0
American Indian or American Native	4	6
Native Hawaiian or Other Pacific Islander	1	0
Total	633	603
Hispanic	16	6
Not Hispanic	598	597

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The HUD guidelines for eCon Planning Suite CR-10 state, "The performance report must include a description of the race and ethnicity of families and person assisted." The heading for the table above states the table is reporting on "families assisted." However, LCG-CDP collected information on assistance provided to families and individuals, so the numbers entered include both. Also, the numbers shown in the table do not include the households assisted by the LCG-CDP Relocation Program since they were counted under the LCG-CDP's Owner Housing Rehabilitation Program.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,377,165	2,480,229
HOME	public - federal	1,297,274	688,085
Continuum of Care	public - federal	2,898,541	2,898,541
Public Housing Capital Fund	public - federal	1,377,088	1,293,847

Table 3 - Resources Made Available

Narrative

The CDBG and HOME funds listed under "Amount Expended During Program Year" include all funds drawn by LCG-CDP between October 1, 2023, and September 30, 2024 (as reported by IDIS). This also includes funds allocated to ongoing prior-year activities, of which all funding was not drawn before PY23. CDBG funds available and expended include entitlement funds, revolving loan funds, and program income. HOME funds available and expended include entitlement funds and program income.

The Public Housing Capital Fund amount is based on all LCG-CFP for which funding is received.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Jurisdiction of the Lafayette City-Parish Consolidated Government	100	100	Applies to programs using income as criteria for qualifying.

Table 4 – Identify the geographic distribution and location of investments

Narrative

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

HOME matching requirements were satisfied through the use of prior-year excess match funds.

The primary source of LCG's excess match funds is the non-federally reimbursed expenses incurred by Habitat for Humanity's HOME-Funded new housing construction activities. See the "Match Contributions for the Federal Fiscal Year" table below.

In addition to the match provided by Habitat for Humanity, LCG has donated various adjudicated properties to Habitat for Humanity so they can build affordable housing for LMI households using HOME funds. The match consists of forgiven overdue taxes, fees, and funds that would have been recovered through public bids.

REFERENCE AUDIT OF FULL MATCH LOG and HOW IT CHANGED THE NUMBERS FROM PRIOR YEAR

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	1,620,342
2. Match contributed during current Federal fiscal year	771,387
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	2,391,729
4. Match liability for current Federal fiscal year	178,702
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	2,213,027

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
PY 23 Adjudicated Properties Donated to Lafayette Habitat for Humanity	10/03/2023	0	220,997	101,990	0	0	0	322,987
1629 (217 Ike B)	09/30/2024	0	0	0	0	1,921	0	1,921
1630 (208 Ike B)	09/30/2024	0	0	0	0	84,931	0	84,931
1648 (112 Lasalle)	09/30/2024	0	0	0	0	795	0	795
1649 (113 Royal)	09/30/2024	0	0	0	0	315	0	315
1649 (227 Frank)	09/30/2024	0	0	0	0	315	0	315
1649 (111 S General Marshall)	09/30/2024	0	0	0	0	315	0	315
Audit of Master HOME Match Log	09/30/2024	0	268,199	0	0	0	0	268,199

Table 6 – Match Contribution for the Federal Fiscal Year

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
130,153	67,431	133,250	0	64,334

Table 7 – Program Income

HOME MBE/WBE report

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	31,154	0	0	3,434	0	27,720
Number	15	0	0	4	0	11
Sub-Contracts						
Number	11	0	0	6	0	5
Dollar Amount	129,662	0	0	75,420	0	54,242
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	31,154	1,751	29,403			
Number	15	3	12			
Sub-Contracts						
Number	11	2	9			
Dollar Amount	129,662	23,850	105,812			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	31	17
Number of Special-Needs households to be provided affordable housing units	0	0
Total	31	17

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	3
Number of households supported through Rehab of Existing Units	11	8
Number of households supported through Acquisition of Existing Units	20	6
Total	31	17

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The LCG-CDP Housing Rehabilitation program did not meet its goal due to the following factors:

- The scarcity of building materials due to supply chain problems resulting from COVID-19
- Staffing shortages

LCG-CDP's First-Time Home Buyer program did not meet its goals because of steep increases in housing costs in the area due to a lack of inventory.

Discuss how these outcomes will impact future annual action plans.

The outcomes of the activities discussed above will not cause significant impacts to future annual action plans; however, estimates may be reduced to better reflect staff capacity.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	1	2
Low-income	2	6
Moderate-income	5	1
Total	8	9

Table 13 – Number of Households Served

Narrative Information

During PY 2023, housing assistance was provided by LCG-CDP's Major and Minor Housing Rehabilitation, First-Time Home Buyer Loan program, and housing provider funding. Both programs utilized a combination of CDBG and HOME funds.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Outreach staff from various member agencies of Acadiana Regional Coalition on Homelessness and Housing (ARCH) conduct street outreach activities in locations where individuals who are homeless are known or likely to congregate or sleep. If a known individual hasn't been seen in a while, outreach workers contact area jails and hospitals to attempt to locate the client. These workers actively search for and identify people who are not engaging in homeless programs and services. When a person experiencing homelessness is identified, a coordinated entry assessment is conducted for the household.

ARCH facilitates the process and establishes the procedures for the Acadiana region's coordinated entry system. The coordinated entry process includes a detailed assessment that is designed to evaluate and score a person's vulnerability and acuity of need. This information then refers the individual to the appropriate permanent housing resources. The coordinated assessment is conducted by outreach staff during the intake process of every emergency shelter, transitional housing facility, and hygiene facility for unsheltered persons.

ARCH has also implemented best practices from across the nation in order to assess for and facilitate referrals to mainstream and employment resources for those who are experiencing homelessness. Training for the coordinated entry process is conducted annually, and a team of agencies meets quarterly to adjust current procedures to ensure that they remain effective and efficient.

Unfortunately, despite all these efforts, the region has continued to see an increase in homelessness because of drastic increases in insurance premiums, causing housing to become more unaffordable.

Addressing the emergency shelter and transitional housing needs of homeless persons

Lafayette Parish has two emergency shelters for men, one for those impacted by domestic violence, and one for any household. In addition, there were two transitional housing programs. There was also an additional men's emergency shelter and a women's emergency shelter located outside Lafayette, part of ARCH. The emergency shelter programs in the surrounding parishes could accept individuals from Lafayette into their facilities as needed. Three of the shelters offered "low-barrier" spaces for overflow beds - on a year-round basis, others on nights when inclement weather.

Costs for these shelters' operations have steadily increased, and available funding has decreased. There are concerns that beds will be lost or a shelter may close altogether.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

All CoC agencies serving as coordinated entry sites are trained and kept up to date on existing homelessness prevention resources. They are also trained in diversion tactics to prevent homelessness and/or returns to homelessness. Relationships with discharge planners from health and corrections programs have been established to assist with discharge planning that does not lead to further homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

ARCH has implemented coordinated entry policies and procedures that follow the most recent HUD guidelines, utilizing a single by-name-list, prioritizing the placement of the most vulnerable people in our service area, including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth, into permanent supportive housing.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Lafayette Housing Authority (LHA) encouraged participation from its Resident Advisory Board (comprised of Public Housing participants) in its review of all Annual and Five-Year Plans. Additionally, LHA met with Public Housing residents on a monthly basis to address needs and concerns.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

LHA has partnered with LCG-CDP's Neighborhood Counseling Services Division as well as SMILE for the successful delivery of counseling and education services, including but not limited to home maintenance, financial literacy, budgeting, understanding credit, overcoming credit challenges, home buyer education, mortgage default and delinquency prevention, and more. All sessions and/or classes are free to the PHA program participants.

Actions taken to provide assistance to troubled PHAs

Not Applicable

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

LCG-CDP has not identified barriers to affordable housing linked to public policies (tax policies, land use, zoning ordinances, building codes, fees and charges, growth limits, or policies that affect the return on residential investments).

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

As a result of reduced federal entitlement funding, the LCG-CDP has made changes to its in-house programs and has reduced the types of CDBG and HOME-eligible activities that are funded. In doing so, the LCG-CDP hopes to significantly impact the most pressing of its housing and community development needs. Without adequate funding, there is very little the LCG-CDP can do to address underserved needs. Virtually all of the housing and community development needs identified in the Consolidated Plan are greater than current funding can address. The LCG-CDP partners with local agencies to leverage outside resources and to provide the housing and housing-related services identified as priorities in its Consolidated Plan. As in the past, the LCG-CDP will continue seeking new, non-entitlement funding when available.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Due to liability and lead abatement costs, the LCG-CDP does not work on homes with lead paint. Homes that tested negative for lead paint were assigned priority points and placed on the waiting list for possible assistance. Owners of homes that tested positive for lead paint were given a copy of the inspection and information regarding remediation. LCG-CDP was recently awarded a Healthy Homes grant for lead-hazard capacity building.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

During PY 2023, the following programs operated within the LCG to assist low/moderate-income households in securing the training, knowledge, and services required for obtaining employment. These programs included:

Workforce Innovation and Opportunity Act (WIOA): The Lafayette Workforce Investment Board serves

Lafayette Parish uses federal funds to provide various services to businesses and job seekers through the Lafayette Business and Career Solutions Center. WIOA programs include employment and training services for adults, dislocated workers, and youth and Wagner-Peyser employment services

administered by the Department of Labor (DOL) through formula grants to states; and adult education and literacy programs and Vocational Rehabilitation state grant programs that assist individuals with disabilities in obtaining employment administered by the Department of Education (DoED).

Louisiana Community and Technical College System (Acadiana Technical College Lafayette and South Louisiana Community College): Prepares Louisiana's citizens for improved quality of life, workforce success, and continued learning by producing knowledgeable, skilled, and confident citizens who are ready for the future, ready for the workplace, and ready to continue learning. Programs include short-term workforce-specific classes, certificates, diplomas, and associate degree programs.

Adult Education Program (HiSET programs): This program assists people who have not completed high school. Adult students will be eligible for a Louisiana State High School Equivalency Diploma.

SMILE Community Action Agency: SMILE serves as a primary provider of social services in the tri-parish region of St. Martin, Iberia, and Lafayette. SMILE programs include Head Start, transportation, HUD counseling, emergency assistance, family transitional shelters, and weatherization.

The Ticket to Work Program: The TTW program provides free job services to Social Security disability (SSDI and SSI) beneficiaries interested in returning to work. LCG has an approved Employment Network (EN) or Ticket to Work service provider.

Vocational Rehabilitation (Louisiana Rehabilitation Services - LRS): A one-stop career development program that offers individuals with disabilities a wide range of services designed to provide them with the skills, resources, attitudes, and expectations needed to compete in the interview process, get the job, keep the job, and develop a lifetime career.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The LCG-CDP has identified no weaknesses in its Consolidated Planning institutional structure. LCG-CDP has and will continue to inform the City-Parish Administration, Council, and the public of all Consolidated Planning activities so that each can participate in the planning process.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

During PY 2023, the LCG-CDP invited public and private housing developers and social service agencies to public hearings for the development of the PY 2024 Annual Action Plan. These meetings were held to discuss the types of priority activities the LCG-CDP will consider funding and to assess whether or not these agencies provided the services necessary for achieving the LCG-CDP's overall housing and community development goals.

Additionally, LCG-CDP has been holding meetings and consultations with ARCH (the local CoC) and public and private housing and social service agencies to develop the HOME-ARP plan.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The following actions were taken by the LCG-CDP Neighborhood Counseling Services Program to further fair housing and to address identified impediments to fair housing choice: 1) maintained a housing discrimination complaint hotline and related services provided at the Jessie Taylor Center, 2) conducted the annual Fair Housing Seminar which focused on fair housing laws and landlord/tenant rights and responsibilities, 3) provided training to LCG-CDP Human Services - Neighborhood Counseling Services staff to keep them abreast of legislation regarding fair housing laws, issues, and concerns. Continued education to NCS staff to keep certifications current, 4) distributed information to clients and participants at outreach events, education workshops, and one-on-one counseling sessions, 5) assisted clients in filing HUD form 903 for investigation by HUD (Neighborhood Counseling Services has a working relationship with the Louisiana Attorney General's office particularly in the area of Fair Housing and discrimination complaints. Discrimination complaints filed with HUD were also filed with the Attorney General's office.), and 6) continued homebuyer education activities and financial literacy workshops. Group education was offered to promote financial literacy, improve knowledge, decrease discriminatory practices, and advocate for consumers.

Neighborhood Counseling Services staff informed clients how to identify predatory lending during the Home Buyers Education trainings, pre-purchase, and default/delinquency counseling. It offered a free review of loan documents before signing and closing. Neighborhood Counseling Services understands that uninformed clients are more likely to become victims of predatory lending and abusive fair housing practices. Thus, it continues to offer training to identify these problems.

To address high levels of minority applicant loan denials, the LCG-CDP Neighborhood Counseling Services program encouraged potential homebuyers to attend one-on-one counseling sessions. Through counseling, clients were taught how to identify predatory lending practices and how to establish a reasonable budget and credit history. When clients were ready to purchase homes, they were given an explanation and a list of first-time homebuyer programs available to assist them with down payment and closing costs. Partnering lenders referred their clients to Neighborhood Counseling Services for pre-purchase counseling when their loans had been denied. Potential homeowners could schedule one-on-one counseling sessions that included an assessment of their financial profile (budget, credit report review), identifying personal needs relating to home ownership, and an action plan reflecting their financial situation.

LCG-CDP does not have a local fair housing enforcement agency; however, the LCG-CDP Neighborhood Counseling Services program refers all local fair housing cases to HUD, the local legal aid office, the Louisiana Department of Justice, and the Fair Housing Action Center.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

A list of all HUD-assisted activities has been developed, including the amount of HUD investment, type of activity, number of housing units, monitoring period for each activity, and dates of the most recent desk review and on-site monitoring. Each HUD-assisted activity is monitored during implementation and upon completion of the activity. The activity is then monitored in accordance with HUD regulations.

In accordance with the monitoring schedule, documentation is requested for completion of a desk review, an on-site inspection is conducted, and then an on-site monitoring visit is conducted. Any deficiencies noted during the on-site inspection and monitoring are reported to the agency for corrective action. Follow-up site inspections and monitoring visits are conducted until deficiencies are corrected. If deficiencies are not corrected or actions taken toward correction of the deficiencies within a reasonable time period (usually 30 days), then other legal steps are taken.

To ensure compliance with program requirements regarding minority business outreach, the LCG Small Business Support Services took the following actions:

- Notified economic development organizations of competitive procurement opportunities available through the LCG Purchasing Department;
 - Provided lists of Small Emerging Business to be inserted in each LCG bid packet for promoting contracts with WBEs and MBEs;
 - Participated in seminars and one-on-one meetings with vendors to build awareness of the LCG Minority Business Programs;
 - Identified and monitored contracts for WBE and MBE participation;
 - Required quarterly reports for WBE and MBE participation in LCG's Small Emerging Business Program;
- and
- Ensured that all LCG procurement staff and department heads continually promoted, identified, and assisted WBEs and MBEs in LCG contracting opportunities.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The LCG PY 2023 CAPER was released for a 15-day public review and comment period on Sunday, November 24, 2024. A public notice announcing the release of the CAPER was published on Sunday, November 17, 2024, in the Lafayette Daily Advertiser. Public comments on the PY 2023 CAPER were due by 5 pm, Friday, December 13, 2024. Copies of the 2023 CAPER were available at the following locations: Lafayette Public Libraries (2): Main Branch – 301 West Congress St., Lafayette, LA and the Clifton Chenier Center Branch (Town Hall, Building C), 202 West Willow Street, Lafayette, LA; LCG-CDP Grants Administration Office, 705 West University Avenue, (Second Floor, Lafayette City-Parish Hall), Lafayette, LA; Lafayette City-Parish Council Office, 705 West University Avenue, (First Floor, Lafayette City-Parish Hall), Lafayette, LA; The Housing Authority of Lafayette, LA, 115 Kattie Drive (Administration Office), Lafayette, LA; and the LCG, CDP's Consolidated Planning website.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

LCG-CDP did not change its program objectives and is not considering changes at this time.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

There were no on-site inspections this year due to heavy personnel changes.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

LCG-CDP provided opportunities, to the maximum extent possible, to women and minority-owned business enterprises (WBEs and MBEs) for contract bids for all HOME and CDBG-funded activities, when applicable. The LCG encouraged the inclusion of these businesses in its list of approved WBE and MBE bidders and actively worked to recruit new contractors into the programs administered by the CDP. The LCG-CDP Office of Small Business Support Services ensured that WBE and MBE entities were included in contractor recruitment activities. LCG-CDP Office of Small Business Support Services provided outreach by facilitating mandatory pre-bid conferences in an effort to encourage primary contractors to establish alliances with WBEs and MBEs. In order to provide economic opportunities to WBEs and MBEs in HOME-funded projects, the Small Business Support Services did the following: notified economic development organizations of competitive procurement opportunities available through the LCG Purchasing Department; provided lists of Small Emerging Businesses to be inserted in each LCG bid packet for promoting contracts with WBEs and MBEs; participated in seminars and one-on-one meetings with vendors to build awareness of the LCG Minority Business Programs; identified and monitored contracts for WBE and MBE participation and required quarterly reports for WBE and MBE participation in LCG's Small Emerging Business Program; and ensured that all LCG procurement staff and department heads continually promoted, identified, and assisted WBEs and MBEs in LCG contracting opportunities. The LCG does not anticipate changes to these efforts during the period covered.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Program income was used to support the First-Time Home Buyer program through loans provided to low- and moderate-income households. Two loans were disbursed totaling \$30,000 in HOME program income, which benefited one Black very low-income (30-50% AMI) and one White low-income (60-80% AMI) household.

**Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k)
(STATES ONLY: Including the coordination of LIHTC with the development of affordable
housing). 24 CFR 91.320(j)**

NA

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1	0	0	0	0
Total Labor Hours	4,202				
Total Section 3 Worker Hours	375				
Total Targeted Section 3 Worker Hours	0				

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.	1				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	1				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	1				
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	1				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

PROJECT for Acadiana CARES electric upgrade

Limited advancement of the program has been accomplished due to unexpected personnel changes in the LCG Grants Administration Division. LCG will continue to consider ways to expand its qualitative efforts.