

## PLANNER II

### **PURPOSE AND NATURE OF WORK**

This is responsible professional planning work of an advanced level. Work of this class includes researching, analyzing and reporting on various planning projects and programs. Incumbents are involved with formulating, modifying, and administering current and/or long-range master plans and presenting reports to Boards and Commissions. Limited supervision may be exercised over clerical and technical employees during particular project assignments. Work is performed under the direction of a Director or division Manager. The work of this class is distinguished from that of Planner I by the more complex project assignments and greater independence.

**ILLUSTRATIVE EXAMPLES OF WORK** (Note: These examples are intended only to illustrate the various types of work performed by incumbents in this class. All of the duties performed by any one incumbent may not be listed, nor does any incumbent necessarily perform all of these duties.)

Conducts surveys, analyzes data, prepares reports and makes presentations on a variety of planning and development projects. Researches existing plans and conducts long-range studies on housing, population, traffic and transportation, land use, economic factors, or other related planning issues. Identifies groups and individuals involved with, or affected by, the planning process. Develops and presents proposed plans to a variety of groups and organizations and solicits input. Revises plans based on input and information obtained from public meetings. Determines applicability of plans to the Lafayette Consolidated Government. Creates and/or uses a geographic information system to support and illustrate varied planning activities. Monitors land use changes; selects areas where significant changes have occurred and evaluates their effect on future land use. Forecasts land use needs, and assists the business community with information for feasibility studies. Reviews commercial and residential construction applications for conformity to current regulations. Performs related work as required.

### **NECESSARY KNOWLEDGE, ABILITIES, AND SKILLS**

Knowledge of and the ability to apply various principles, practices and techniques of community and urban planning.

Knowledge of and the ability to apply various local and state ordinances and regulations governing land use, zoning and land subdivision.

Knowledge of Geographic Information Systems (GIS).

Some knowledge of economics, municipal finance, and various sociological factors which influence urban planning and development.

Some knowledge of the purpose and function of various local, state and federal agencies as they pertain to land use and capital improvement.

Ability to understand and follow complex oral and written instructions.

Ability to establish and maintain effective working relationships with elected officials, other employees and the general public.

Ability to express ideas clearly and concisely, orally and in writing, to groups and to individuals.

Ability to make assessments of a broad spectrum of data, identify relevant issues and concepts, and compile the data into a logical and well-documented presentation of recommended alternatives and methodologies.

Ability to interpret, communicate and apply rules and regulations in daily work activities.

### **DESIRABLE TRAINING AND EXPERIENCE**

Bachelor's degree in community and urban planning and some experience in urban planning or related work; or any equivalent combination of training and experience. Formal education in graphic arts, drafting, GIS, or cartography also desired, depending on area of assignment.