

CAMPGROUND ATTENDANT

PURPOSE AND NATURE OF WORK

Position is responsible for the care and maintenance of a public campground. Work includes grounds maintenance, and other general maintenance of campground facilities, in addition to rental and scheduling of campsites. Work involves a great deal of public contact, and is subject to inclusion on a 24-hour call out schedule. May occasionally be responsible for directing work of part-time unskilled laborers. General supervision is received from a Maintenance Supervisor in the form of periodic checks for conformance to standards.

ILLUSTRATIVE EXAMPLES OF WORK (Note: These examples are intended only to illustrate the various types of work performed by incumbents in this class. All of the duties performed by any one incumbent may not be listed, nor does any incumbent necessarily perform all of these duties.)

Makes reservations, assigns lot numbers, and collects rental fees for campsites; accounts for monies received and keeps necessary records. Informs campers of park rules, and enforces them. Mows using a tractor with bush hog attachment. Operates a zero-turn mower and weed eater. Checks and cleans pavilion and grounds, and monitors grounds for necessary repairs. Informs Maintenance Supervisor of repairs needed and may assist in repair projects. Cleans and supplies restrooms. Contacts Park Rangers, Police or other emergency personnel when necessary. Directs work of part-time laborers in general maintenance and cleaning of the park. May occasionally assist with repairs at other parks and playgrounds as needed.

Performs related work as required.

NECESSARY KNOWLEDGE, ABILITIES, AND SKILLS

Thorough knowledge of campground rules and regulations.
Some knowledge of materials, methods, and techniques commonly used in parks and recreation maintenance and repair activities.
Some knowledge of the hazards and safety precautions applicable to the work.
Knowledge of the operations and maintenance requirements of assigned equipment.
Ability to enforce campground rules tactfully.
Ability to establish and maintain effective working relationships with other employees and the general public.
Ability to coordinate and plan reservations and rentals for campsites and pavilion.
Ability to do minor maintenance work and to service assigned equipment.
Ability to supervise subordinates and maintain effective working relationships.
Ability to understand and follow oral and written instructions.
Ability to keep simple records of facilities used and monies received.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from high school and experience in customer service, cash handling, and general maintenance work; or any equivalent combination of training and experience.