



## Internal Memorandum

Public Works Department  
Office of the Director (5200)

**TO:** Monique B Boulet **DATE:** September 8, 2025

**THRU:** Rachel Godeaux

**FROM:** Warren Abadie

**SUBJECT:** **PROFESSIONAL SERVICES REVIEW COMMITTEE**  
**Committee Recommendations**

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The Professional Services Review Committee met on **Friday, September 5, 2025**. The committee has recommended the firm listed below be considered for selection for the respective project.

| <u>Project/Services Required</u>  | <u>Approx. Cost</u> | <u>Recommendation(s)</u>               |
|---|---------------------|--|
| Elevator Modernization at LUS<br>Administration Building<br><i>Architect (LUS/Director)</i> | \$25,000            | Prouet Architecture & Engineering, LLC |

Please advise of your selection and we will commence negotiations for contracts on your behalf. If there are any questions, please let me know.

A handwritten signature in blue ink, appearing to be "W. Abadie", is written above a horizontal line.

**Warren Abadie**  
*Chair – Professional Services Review Committee*

## **Professional Services Review Committee Meeting Minutes**

Date of Meeting: September 5, 2025

Held at: City Hall – IS&T Conference Room  
705 W University Ave, Lafayette, LA

Attendees: Bryan Tabor, Jeff Stewart, Andy Naquin, Warren Abadie, Rachel Godeaux

Meeting began at 11:32 AM

1. Project: **Elevator Modernization at LUS Administration Building**

Motion to recommend Prouet Architecture & Engineering, LLC by Andy Naquin; second by Rachel Godeaux

- a. Yeas: Bryan Tabor, Jeff Stewart, Andy Naquin, Warren Abadie, Rachel Godeaux
- b. Nays:

Adjourned at 11:36 AM