



## Internal Memorandum

Public Works Department  
Office of the Director (5200)

**TO:** Monique B Boulet

**DATE:** October 10, 2024

**THRU:** Rachel Godeaux

**FROM:** Warren Abadie

**SUBJECT: PROFESSIONAL SERVICES REVIEW COMMITTEE  
Committee Recommendations**

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The Professional Services Review Committee met on **Thursday, October 10, 2024**. The committee has recommended the firm listed below be considered for selection for the respective project.

<u>Project/Services Required</u>	<u>Approx. Cost</u>	<u>Recommendation(s)</u>
Thomas Skate Park <i>Consultant (PW/CID)</i>	\$15,000	Marc Fresh Art
General Communications & Media Support for LCG <i>Consultant (M-P)</i>	\$8,500	Sides & Associates, Inc.

Please advise of your selection and we will commence negotiations for contracts on your behalf. If there are any questions, please let me know.

A handwritten signature in black ink, appearing to read "W. Abadie", is written over a horizontal line.

**Warren Abadie**

*Chair – Professional Services Review Committee*

## Professional Services Review Committee Meeting Minutes

Date of Meeting: October 10, 2024

Held at: City Hall – IS&T Conference Room  
705 W University Ave, Lafayette, LA

Attendees: Bryan Tabor, Christina Dayries, Andy Naquin, Warren Abadie, Jeff Stewart  
Michelle Wyatt

Meeting began at 8:03 AM

1. Project: **Thomas Skate Park**

Motion to recommend Marc Fresh Art by Andy Naquin; second by Christina Dayries

- a. Yeas: Bryan Tabor, Christina Dayries, Andy Naquin, Warren Abadie, Jeff Stewart
- b. Nays:

2. Project: **General Communications & Media Support for LCG**

Motion to recommend Sides & Associates, Inc. by Andy Naquin; second by Bryan Tabor

- a. Yeas: Bryan Tabor, Christina Dayries, Andy Naquin, Warren Abadie, Jeff Stewart
- b. Nays:

Adjourned at 8:10 AM