



Internal Memorandum

Public Works Department
Office of the Director (5200)

TO: Monique B Boulet

DATE: October 3, 2024

THRU: Rachel Godeaux

FROM: Warren Abadie

SUBJECT: **PROFESSIONAL SERVICES REVIEW COMMITTEE**
Committee Recommendations

The Professional Services Review Committee met on **Thursday, October 3, 2024**. The committee has recommended the firm listed below be considered for selection for the respective project.

<u>Project/Services Required</u>	<u>Approx. Cost</u>	<u>Recommendation(s)</u>
Lafayette EOP Rewrite/Update M-P/OHSEP (<i>Consultant</i>)	\$64,500	LSU Stephenson Disaster Management Institute
Roof at 101 Paulman Drive CDP/Housing (<i>Architect</i>)	\$7,000	DB Architecture of Acadiana, LLC

Please advise of your selection and we will commence negotiations for contracts on your behalf. If there are any questions, please let me know.

A handwritten signature in black ink, appearing to be "W. Abadie", written over a horizontal line.

Warren Abadie

Chair – Professional Services Review Committee

Professional Services Review Committee Meeting Minutes

Date of Meeting: October 3, 2024

Held at: City Hall – IS&T Conference Room
705 W University Ave, Lafayette, LA

Attendees: Bryan Tabor, Christina Dayries, Andy Naquin, Warren Abadie, Jeff Stewart
Michelle Wyatt

Meeting began at 8:32 AM

1. Project: **Lafayette EOP Rewrite/Update**

Motion to recommend LSU Stephenson Disaster Management Institute by Bryan Tabor; second by Andy Naquin

- a. Yeas: Bryan Tabor, Christina Dayries, Andy Naquin, Warren Abadie, Jeff Stewart
- b. Nays:

2. Project: **Roof at 101 Paulman Drive**

Motion to recommend DB Architecture of Acadiana, LLC by Andy Naquin; second by Bryan Tabor

- a. Yeas: Bryan Tabor, Christina Dayries, Andy Naquin, Warren Abadie, Jeff Stewart
- b. Nays:

Adjourned at 8:46 AM