

**MUNICIPAL FIRE AND POLICE CIVIL SERVICE
LAFAYETTE, LOUISIANA
300 N. DUGAS RD
LAFAYETTE, LA 70507
(337) 291-8762**

A meeting of the Lafayette Municipal Fire and Police Civil Service Board was held on July 9, 2025 at 9:00 a.m. in the Lafayette Consolidated Government Civil service testing room, 705 West University Avenue, Lafayette, Louisiana. Audio recording of this meeting will become part of the Board's permanent records.

Present at the meeting were Chairman Ron Clark, Vice-chairman L. Wayne Prejean, Dwight Prudhomme, Lane T. Cortez, Charley Whipp III, Board Attorney Candice Hattan, Police Chief Paul Trouard, Dorian Brabham, Jason Johnson, Heather Carrasco, Board Secretary Mary Francis

Meeting called to order at 9:00 a.m. and opening statement read by Chairman Ron Clark.

1. Board authorization to approve minutes of June 11, 2025 board meeting

Motion was made to approve minutes by L. Wayne Prejean

Motion seconded by Dwight Prudhomme

Public comment: None

Opposition: None

Motion carried unanimously

2. Board authorization to approve posting for Differential Response Officer (DRO)

Motion was made to approve posting by Charley Whipp III

Motion seconded by L. Wayne Prejean

Public comment: None

Opposition: None

Motion carried unanimously

3. Request for 3rd Extension for Hazmat Coordinator Provisional Appointment from Fire Chief Benoit

Board member Charley Whipp III ensured that the request made was to avoid a gap in server of the class plan.

Motion was made to approve request by Charley Whipp III

Motion seconded by L. Wayne Prejean

Public comment: None

Opposition: None

Motion carried unanimously

4. Board authorization to approve scores for Fire Communications Officer II, Firefighter First Class, Fire Inspector II, Fire Investigator, Hazardous Materials Coordinator, Departmental Records Clerk II, and Deputy Chief of Police

Chairman Ron Clark read all passing scores aloud.

Motion was made to approve scores by L. Wayne Prejean

Motion seconded by Dwight Prudhomme

Public comment: None

Opposition: None

Roll was called with L. Wayne Prejean, Lane T. Cortez, Charley Whipp III, Dwight Prudhomme and Chairman Ron Clark voting yes

Motion carried unanimously

5. Public Hearing: Board to consider adoption of new Criminal Intelligence Analyst classification plan

Police Chief Paul Trouard stated that the new position will be a great asset to the department noting, that the competitive role will be open to civilians. The new role will assist by analyzing data to provide informational insight to the precinct, lieutenants, and shift captains.

Motion to adopt made by Dwight Prudhomme

Motion seconded by Charley Whipp III

Public comment: None

Opposition: None

Roll was called with L. Wayne Prejean, Lane T. Cortez, Charley Whipp III, Dwight Prudhomme and Chairman Ron Clark voting yes
Motion carried unanimously

6. General Board business, if any –

Charley Whipp III provided insight on an issue regarding the Fire Engineer roll call. He explained that the system used to track certifications for Firefighters experienced delays, causing some of the applicants for the Fire Engineer exam to not be included in the roll call. He noted the OSE agreeing to allow additional time for missing certifications to be verified, to place applicants on the approved roll call.

Chairman Clark noted that he received calls from Corporal applicants who were not placed on the recent roll call, stating that the OSE rejected three applicants because the class plan states that the applicant must be confirmed for 1 year before taking the exam, rather than reading any confirmed police officer. Additional discussion was held to plan revisions to the class plan. Chief Trouard noted that the change will make great sense; after one year of service applicants will be able to take the exam. Chairman Clark provided insight into the benefits of having the option to take the exam after one year of service, highlighting the unlimited opportunities to practice before the eligibility of a promotion.

Secretary Francis requested the board's approval to revise the recent Police Communications II roll call, to include an applicant who would have been approved to take the exam prior to the recent changes made to the exam schedules. Chairman Clark approved and advised reaching out to the OSE for confirmation.

7. Report of Counsel or legal updates, if any –

Board attorney Hattan provided updates to the board regarding two matters. She noted that the Tommy A termination was rejected by the 3rd circuit and provided insight as to why civil cases do not enter into the 3rd circuit unless writ is applied. Additional information was provided regarding the Solomon case, she also confirmed the boards noninvolvement in the matter. Ms. Hattan advised that her filings were moved to Federal court causing her to convert filings in federal format, noting that Attorney Joy Rabalais will be assisting with filings to help cut costs. Additionally she highlighted the difficulties experienced tracking the lawsuit; pointing out that the agent for the board, the Chairman, was later able to locate the lawsuit after assisting in tracking it down. Chairman Clark and Chief Trouard assured that they would find remedy to avoid the costly issue of misrouting legal documents.

8. Public comment – None

Motion to adjourn by L. Wayne Prejean
Motion seconded by Charley Whipp III
Public comment: None
Motion carried unanimously
Meeting adjourned at 9:27 a.m.



Ron R. Clark
Chairman