



Internal Memorandum

Public Works Department
Office of the Director (5200)

TO: Monique B Boulet

DATE: January 10, 2025

THRU: Rachel Godeaux

FROM: Warren Abadie

**SUBJECT: PROFESSIONAL SERVICES REVIEW COMMITTEE
Committee Recommendations**

The Professional Services Review Committee met on **Thursday, January 9, 2025**. The committee has recommended the firm listed below be considered for selection for the respective project.

<u>Project/Services Required</u>	<u>Approx. Cost</u>	<u>Recommendation(s)</u>
Master Services Agreement for Maintenance of Water/Wastewater Tanks/Towers <i>Consultant (LUS/Water Production)</i>	\$50,000	Utility Service, Co.
IVR vendor transition from Microsoft to Intermedia <i>Consultant (LUS Comm/Eng)</i>	\$100,000	Nancy Godin
As-Needed Service of Water/Wastewater Treatment Chemical Systems <i>Consultant (LUS/Water Production)</i>	\$10,000	Controlworx, LLC
Public Works Comprehensive Assessment <i>Consultant (M-P)</i>	\$20,000	CapCon Consulting, LLC
Admin support for the Public Works Comprehensive Assessment <i>Consultant (M-P)</i>	\$32,150	CSRS, LLC

Please advise of your selection and we will commence negotiations for contracts on your behalf. If there are any questions, please let me know.

Warren Abadie
Chair – Professional Services Review Committee

Professional Services Review Committee Meeting Minutes

Date of Meeting: January 9, 2025

Held at: City Hall – IS&T Conference Room
705 W University Ave, Lafayette, LA

Attendees: Bryan Tabor, Andy Naquin Christina Dayries, Jeff Stewart, Warren Abadie

Meeting began at 8:30 AM

1. Project: **Master Services Agreement for Maintenance of Water/Wastewater Tanks/Towers**

Motion to recommend Utility Service, Co. by Andy Naquin; second by Bryan Tabor

- a. Yeas: Bryan Tabor, Andy Naquin Christina Dayries, Jeff Stewart, Warren Abadie
- b. Nays:

2. Project: **IVR vendor transition from Microsoft to Intermedia**

Motion to recommend Nancy Godin by Christina Dayries; second by Andy Naquin

- a. Yeas: Bryan Tabor, Andy Naquin Christina Dayries, Jeff Stewart, Warren Abadie
- b. Nays:

3. Project: **As-Needed Service of Water/Wastewater Treatment Chemical Systems**

Motion to recommend Controlworx, LLC. by Andy Naquin; second by Bryan Tabor

- a. Yeas: Bryan Tabor, Andy Naquin Christina Dayries, Jeff Stewart, Warren Abadie
- b. Nays:

4. Project: **Public Works Comprehensive Assessment**

Motion to recommend CapCon Consulting, LLC by Andy Naquin; second by Bryan Tabor

- a. Yeas: Bryan Tabor, Andy Naquin Christina Dayries, Jeff Stewart, Warren Abadie
- b. Nays:

5. Project: **Admin support for the Public Works Comprehensive Assessment**

Motion to recommend CSRS, LLC by Bryan Tabor; second by Christina Dayries

- a. Yeas: Bryan Tabor, Andy Naquin Christina Dayries, Jeff Stewart, Warren Abadie
- b. Nays:

Adjourned at 8:42 AM