

Internal Memorandum

Public Works Department
Office of the Director (5200)

TO: Monique B Boulet
THRU: Rachel Godeaux
FROM: Warren Abadie
SUBJECT: **PROFESSIONAL SERVICES REVIEW COMMITTEE**
Committee Recommendations

The Professional Services Review Committee met on **Thursday, April 10, 2025**. The committee has recommended the firm listed below be considered for selection for the respective project.

| <u>Project/Services Required</u> | <u>Approx. Cost</u> | <u>Recommendation(s)</u> |
|---|---------------------|------------------------------------|
| Library Marketing <i>Consultant (Library)</i> | \$7,500 | BBR Creative |
| Fiber IT Support Services <i>Consultant (Fiber/Comm Admin)</i> | \$15,000 | D Squared Systems |
| Commission Boulevard Water Well Installation <i>Engineer (Util/Civil Eng)</i> | \$200,000 | Domingue, Szabo & Associates, Inc. |
| As-Needed Engineering and Surveying for Water/Wastewater Facilities <i>Engineer (Util/WW Ops)</i> | \$100,000 | Southeast Engineers |
| Comeaux Rec Center Building Envelope and Repairs <i>Architect (PW/Fac Maint)</i> | \$82,000 | Ziler Architects |

Please advise of your selection and we will commence negotiations for contracts on your behalf. If there are any questions, please let me know.



Warren Abadie
Chair – Professional Services Review Committee

Professional Services Review Committee Meeting Minutes

Date of Meeting: April 10, 2025

Held at: City Hall – IS&T Conference Room
705 W University Ave, Lafayette, LA

Attendees: Andy Naquin, Christina Dayries, Warren Abadie
Jamie Boudreaux, Danny Gillane

Meeting began at 8:33 AM

1. Project: **Library Marketing Plan**

Motion to recommend BBR Creative by Andy Naquin; second by Christina Dayries

- a. Yeas: Andy Naquin, Christina Dayries, Warren Abadie
- b. Nays:

2. Project: **Fiber IT Support Services**

Motion to recommend D Squared Systems by Christina Dayries; second by Andy Naquin

- a. Yeas: Andy Naquin, Christina Dayries, Warren Abadie
- b. Nays:

3. Project: **Commission Boulevard Water Well Installation**

Motion to recommend Domingue, Szabo & Associates, Inc. by Andy Naquin; second by Christina Dayries

- a. Yeas: Andy Naquin, Christina Dayries, Warren Abadie
- b. Nays:

4. Project: **As-Needed Engineering and Surveying for Water/Wastewater Facilities**

Motion to recommend Southeast Engineers by Andy Naquin; second by Christina Dayries

- a. Yeas: Andy Naquin, Christina Dayries, Warren Abadie
- b. Nays:

5. Project: **Comeaux Rec Center Building Envelope and Repairs**

Motion to recommend Ziler Architects by Andy Naquin; second by Christina Dayries

- a. Yeas: Andy Naquin, Christina Dayries, Warren Abadie
- b. Nays:

Adjourned at 8:41 AM