



Internal Memorandum

Public Works Department
Office of the Director (5200)

TO: Professional Services Review Committee

DATE: September 30, 2024

FROM: Warren Abadie

SUBJECT: PROFESSIONAL SERVICES REVIEW COMMITTEE
CALL FOR COMMITTEE MEETING

Please be advised this meeting is scheduled for **Thursday, October 3, 2024 at 8:30 a.m.** in the City-Parish Hall IS&T Conference Room (705 W. University Ave). The purpose of the meeting is to make recommendations to the Lafayette Mayor-President for professional services contract awards for the following:

- | | |
|--------------------------------------|--|
| 1. Project: | Lafayette EOP Rewrite/Update |
| Requesting Department/Agency: | M-P/OHSEP |
| Services Requested: | Consultant |
| Scope of Services: | Review and update the Parish Emergency Operations Plan |
| Estimated Fees: | \$64,500 |
| 2. Project: | Roof at 101 Paulman Drive |
| Requesting Department/Agency: | CDP/Housing |
| Services Requested: | Architect |
| Scope of Services: | Draw roof elevations and specifications for roof modifications |
| Estimated Fees: | \$7,000 |

A handwritten signature in black ink, appearing to be 'W. Abadie', written over a horizontal line.

Warren Abadie

Chair – Professional Services Review Committee