



Civil Service Board

May 29, 2025

Germaine Breaux  
*Chair*  
Victoria Leger  
*Vice-Chair*  
Andrea Hebert  
Dale Savoie  
Jory Latiolais

**NOTICE**

Municipal Civil Service Board Meeting  
Wednesday, June 11, 2025  
5:30 P.M.  
Civil Service Office  
705 West University Avenue

Adam Marcantel  
*Civil Service Director*

1. Public comments announcement
2. Approval of minutes of the April 2, 2025 meeting
3. Approval of minutes of the April 3, 2025 meeting
4. Classification and pay proposals
  - a. Recommendation to adopt a new class, Athletics Program Manager, assigned to pay range PR10
  - b. Recommendation to adopt a new class, Development Supervisor, assigned to pay range DAP5
  - c. Recommendation to adopt a new class, Compliance Supervisor, assigned to pay range DAP4
  - d. Proposal to increase the pay range assignment for the class Compliance Manager from DAP5 to DAP6, with a pay increase for the incumbent
  - e. Recommendation to adopt a new class, Property Clerk, assigned to pay range AF4, reallocate positions in the Purchasing and Property Management division currently classified as Accounting Clerk to this new class, and to re-classify incumbents accordingly, with no change in pay.
  - f. Recommendation to reallocate certain encumbered positions in the Utilities Department, currently in the class Utility Repairman, to the class Water / Wastewater Field Technician and to reclassify the incumbents accordingly with placement into the apprenticeship program assigned to the class
  - g. Proposal to apply Civil Service Rule IV.5.4 (Internal Equity Increases) to certain positions in the class Plant Maintenance Mechanic II and Plant Instrument Mechanic II in the Department of Utilities

5. Public Hearing on proposed change to Rule VI - allowing project appointments to extend to five years
6. Public comments

Submitted by:



Adam Marcantel  
Civil Service Director

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