Lafayette
CONSOLIDATED GOVERNMENT

Office of the City-Parish Civil Service
Bureau du Fonction Publique de Ville-Paroisse

<u>Civil Service Board</u>

Germaine Breaux
Chair
Andrea Hebert
Dale Savoie
Jory Latiolais
Victoria Leger

Adam Marcantel
Civil Service Director

January 24, 2025

NOTICE

City-Parish Civil Service Board Meeting
Monday, February 3, 2025
5:30 P.M.
Civil Service Office
705 West University Avenue

1. Public comments announcement

2. Election of officers for 2025

3. Swearing in of new Board member Victoria Leger

4. Approval of minutes of the December 10, 2024 meeting

5. Classification and pay proposals
   a. Recommendation to adopt a new class, Purchasing Supervisor, assigned to pay range AF 11
   b. Recommendation to adopt a new class, Procurement Analyst I, assigned to pay range AF 5, reallocate positions in the Purchasing and Property Management Division of the Finance Department currently classified as Clerk III into this new class, and reclassify incumbents accordingly with a pay increase
   c. Recommendation to adopt a new class, Utilities System Analyst, assigned to pay range AF 10

6. Public Hearing on proposed change to Rule VIII to allow for earning annual leave on the first day of employment and allowing for expanded use of sick leave

7. Discussion: Board determination on whether a disciplinary appeal was filed timely

8. Discussion: Board interpretation of Civil Service Rule VI.3.2.D to clarify to what extent after initial certification the Rule should apply

9. Public comments

Submitted by:

Adam Marcantel
Civil Service Director

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