



# Internal Memorandum

Public Works Department  
Office of the Director (5200)

**TO:** Professional Services Review Committee

**DATE:** April 8, 2025

**FROM:** Warren Abadie

**SUBJECT: PROFESSIONAL SERVICES REVIEW COMMITTEE  
CALL FOR COMMITTEE MEETING**

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Please be advised this meeting is scheduled for **Thursday, April 10, 2025 at 8:30 a.m.** in the City-Parish Hall IS&T Conference Room (705 W. University Ave). The purpose of the meeting is to make recommendations to the Lafayette Mayor-President for professional services contract awards for the following:

- 1. Project:** **Library Marketing Plan**  
**Requesting Department/Agency:** Library  
**Services Requested:** Consultant  
**Scope of Services:** Library marketing plan  
**Estimated Fees:** \$7,500
- 2. Project:** **Fiber IT Support Services**  
**Requesting Department/Agency:** Fiber/Comm Admin  
**Services Requested:** Consultant  
**Scope of Services:** IT Support on an ad hoc basis  
**Estimated Fees:** \$15,000
- 3. Project:** **Commission Boulevard Water Well Installation**  
**Requesting Department/Agency:** Utilities/Civil Eng  
**Services Requested:** Engineer  
**Scope of Services:** Provide engineering services to prepare construction plans  
**Estimated Fees:** \$200,000
- 4. Project:** **As-Needed Engineering and Surveying for Water/Wastewater Facilities**  
**Requesting Department/Agency:** Utilities/Wastewater Ops-Admin  
**Services Requested:** Engineer  
**Scope of Services:** Engineering and Surveying on as-needed basis in connection with water and wastewater operational needs and maintenance  
**Estimated Fees:** \$100,000

<b>5. Project:</b>	<b>Comeaux Rec Center Building Envelope and Repairs</b>
<b>Requesting Department/Agency:</b>	PW/Fac Maint
<b>Services Requested:</b>	Architect
<b>Scope of Services:</b>	Architectural services associated with developing plans and specs
<b>Estimated Fees:</b>	\$82,000



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**Warren Abadie**

*Chair – Professional Services Review Committee*