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**COMPREHENSIVE PLAN CITIZEN ADVISORY COMMITTEE (CPCAC)  
PUBLIC MEETING  
ACTION SUMMARY**

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**Meeting Held Wednesday, February 13, 2012, 5:30 pm at the Rosa Parks Transportation Center**

**Members Present**

- Alton Trahan
- Bruce Conque
- Don Bertrand
- Flo Meadows
- Jerry Prejean
- Kam Movassaghi
- Louis Perret
- Marilyn McDonald
- Perry Wilson
- Troy Bergeron
- Stephanie Cornay Dugan
- Andre Mitchell
- Dr. Joby John

**Members Absent**

- Gerd Wuestemann
- Kevin Blanchard
- Mandi Mitchell
- Mitzi Moss Duhon
- Pastor Deborah Young
- Tad Sebastian
- Tom Meyers
- Virginia Jones
- Mark Mouton
- Mary Jane Bauer
- Susannah Malbreaux
- Hector LaSala

**Staff**

- Steve Oubre (Project Coordinator)
- Tony Tramel
- Eleanor Bouy
- Carlee Alm-LaBar
- Cathie Gilbert
- Cecilia Gayle
- Johnny Orgeron
- Joey Durel

**Public**

25 public in attendance –  
see sign in sheet

**1. Meeting Protocol and Procedure**

Chair, Kevin Blanchard, discussed options regarding a quorum and procedures. Staff reported on the favored meeting times for the members. Kevin suggested a simple majority on votes, a 51% quorum, and that the committee only vote on deliverables throughout the process. The main discussion focused on the public comment period. This weighed in on the meeting times as well because it was generally felt that the public was more able to come to an evening meeting. Mandi Michell stressed allocating time for the public to speak. Mitzi Moss Duhon said comments must be concise and substantive with a blue card submitted. Don Bertrand said we need all the participation we can get. Gerd Weustemann said that the committee needs structure and there must be limits on everyone including committee members. Kevin suggested a subcommittee come up with a policy so he asked Don, Gerd, Mandi and Mitzi to serve on that subcommittee. Comments were also made suggesting comments after each agenda item and to give opportunities for written comments.

**2. Approval of Action Summary**

Don Bertrand made a motion to approve the Action Summary from the Feb. 1, 2012 meeting. Susannah Malbreaux seconded the motion.

MOTION: Don Bertrand

SECOND: Susannah Malbreaux

VOTE: 24-0-0-12, Yes: 24, No: 0, Abstain: 0, Absent 11

**3. Wallace, Roberts and Todd presentation:**

**a. Introduction of their team and subconsultants**

John Fernsler and Silvia Vargas of WRT introduced the team of consultants that are as follows (not all were in attendance):

Wallace, Roberts and Todd - Lead  
Principal – John Fernsler  
Project Manager – Silvia Vargas  
Planner – Nancy O’Neill

Zyscovich Architects – responsible for the nodal development plans and downtown supplemental items

Principal – Bernard Zyscovich  
Planner – Melissa Hege

Lambert Advisory – responsible for the economic analysis

Principal - Paul Lambert

White and Smith – legal consultant, will author the Unified Development Code  
Mark White - Principal

Neel-Schaffer – transportation engineers

Jerry Trumps - Principal  
Vijay Kunada - Engineer

Sides and Associates – responsible for public outreach

Larry Sides - Principal  
Kathy Ashworth

**b. Project/Process overview**

WRT gave a overview of what a comprehensive plan is and what the process looks like. They also talked about the public outreach necessary for a successful plan including reaching out to those that are underrepresented.

**c. Roles/Expectations**

WRT outlined the role of the CPCAC, CPTRT and the consultants.

**d. Project Schedule/Project Milestones**

WRT described the process and outlined the four community forums that will develop the plan over the next eighteen months.

**4. Exercise: Ideal Outcomes and Impediments**

Each committee members identified one ideal outcome and one impediment.

**5. Public Question and Answer**

A couple of the public spoke and the main issue brought up was if there were any commercial real estate developers on the committee. That led to a discussion regarding how the committee was selected.

**6. New Business/Old Business – None**

**7. Public Comments**

*To be approved by the CPCAC*