



## Internal Memorandum

Public Works Department  
Office of the Director (5200)

**TO:** Professional Services Review Committee

**DATE:** September 3, 2025

**FROM:** Warren Abadie

**SUBJECT: PROFESSIONAL SERVICES REVIEW COMMITTEE SPECIAL MEETING  
CALL FOR COMMITTEE MEETING**

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Please be advised this meeting is scheduled for **Friday, September 5, 2025 at 11:30 a.m.** in the City-Parish Hall IS&T Conference Room (705 W. University Ave). The purpose of the meeting is to make recommendations to the Lafayette Mayor-President for professional services contract awards for the following:

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|--------------------------------------|--|
| <b>1. Project:</b>                   | <b>Elevator Modernization at LUS Administration Building</b> |
| <b>Requesting Department/Agency:</b> | LUS/Director   |
| <b>Services Requested:</b>           | Architect  |
| <b>Scope of Services:</b>            | Plans and specs for elevator modernization                   |
| <b>Estimated Fees:</b>               | \$25,000   |

A handwritten signature in blue ink, appearing to be "W. Abadie", written over a horizontal line.

**Warren Abadie**  
*Chair – Professional Services Review Committee*