



Internal Memorandum

Public Works Department
Office of the Director (5200)

TO: Professional Services Review Committee **DATE:** May 13, 2016

THRU: Lowell Duhon

FROM: Tom Carroll

SUBJECT: **PROFESSIONAL SERVICES REVIEW COMMITTEE**
CALL FOR COMMITTEE MEETING

A meeting of the Professional Services Review Committee is being called for **Tuesday, May 17, 2016 at 5:00 p.m.**, in the Small Briefing Room in the Council Chambers at City Hall. The purpose of the meeting is to make selections for the following:

<u>Project/Services Required</u>	<u>Approx. Cost</u>	<u>Recommendation</u>
Isaac Verot Coulee (Cue Road) (PW) Testing Firm	\$20,000	Louisiana Testing
Belle Fontaine Drive Extension (PW) Geotechnical Engineer	\$6,000	Louisiana Testing
Elevator/Escalator Inspections (PW) Consultant/Inspector	\$11,500	Elevator Technical Services
Data Center Fire Suppression Upgrade (PW) Mechanical Engineer	\$9,500	M & E Consulting

A handwritten signature in cursive script that reads "Tom".

Thomas R. Carroll, III, P.E., P.L.S.
Public Works Director

SCOPE OF SERVICES

ISAAC VEROT COULEE (CUE ROAD) – testing of backfill material, concrete, asphalt and any other material testing deemed necessary.

BELLE FONTAINE DRIVE EXTENSION – Field investigations, laboratory testing and prepare geotechnical engineering report with findings and recommendations.

ELEVATOR/ESCALATOR INSPECTIONS – Perform periodic inspections of elevators and escalators in LCG buildings.

DATA CENTER FIRE SUPPRESSION SYSTEM UPGRADE – Mechanical Engineer shall provide design, etc for the replacement of the Fire Suppression System in the City Hall Data Center.